**Minutes of the 27th Annual General Meeting of U3A Tawa Incorporated held on Monday 15 January 2024 at 12.45 pm in the Tawa Bowling Club, Davies Street, Tawa.**

1. *Welcome:* Alison Bayly

 2. *Apologies*: David Wratt, Maureen Robson, Jan Machin, Joan Preston, Nicky Lambie (Rosemary Smith, Elizabeth Sutton, Jane de Waal, Michael Roberts)

3. *Consideration and confirmation of the minutes* of the 26th AGM held on Monday 16 January 2023 (Lynne King)

Moved minutes be confirmed Lynne King seconded Marie Prescott carried

4. *Adoption of Chairperson’s annual report* for 2023 (Alison Bayly)

Alison read a brief record of the first AGM, and talked about the new Incorporated Societies Act 2022. Our constitution will need to be changed.

Moved report be adopted Alison Bayly seconded Digby Gudsell carried

5. *Financial Report and adoption of the Annual Statement of accounts* for the year ending 30th November 2023 (Marie Prescott)

Moved accounts be accepted Marie Prescott. Query about profit amount

6. *Election of Office Bearers* (Alison Bayly)

Alison acknowledged the work of continuing and departing committee members

Chairperson: Carol Naylor nominated Alison Bayly, seconded Judith Havill carried

Secretary: Alison Bayly nominated Lynne King, seconded Lola Gudsell carried

Treasurer: Helen Roper nominated Marie Prescott, seconded Carole Naylor carried

Committee:

Alison Bayly nominated Tim Davin, seconded Barbara Woods carried

Alison Bayly nominated Marian Hobbs, seconded Judith Havill carried

John Bolland nominated Digby Gudsell, seconded A ? carried

Judith Havill nominated Pat Hammond, seconded Barbara Russell carried

Alison Bayly nominated Judith Havill, seconded Helen Roper carried

7. *Setting the annual subscription* for 2025. Should stay the same. The sub should be the same for everyone and those who want a book pay extra for it.

 8. *Appointment of suitably qualified person to review the financial records*

Tony Cross is willing to carry on the role

9. *General Business:*

Why we need a new constitution

Dave Smith: Incorporated Societies Act. Most U3A groups are not incorporated. Act needed significant updating. We need to start operating under new act. Low level societies are a bit casual. Companies Office looks at all groups. We need to create a new constitution and various things have to be in there. Why be incorporated? Change of constitution must be done at an AGM. Porirua U3A already have a new constitution and would be happy to help us out.

Gail Milner: Discussion about bank accounts. Choir / singers collect significant amounts of money. Bank account opened for this group. Would like bank account to be under U3A banner. Currently managed by Marie. Should groups be signatories on bank account so that coordinators can manage themselves.

Sally Horan: Gardening club had their own bank account

Gay Quirke agreed

Digby Gudsell said U3A bank accounts must be under U3A.

Carole Naylor: Adventure group OK with present system

Ray Walker - any discussion with auditor? No

Several separate accounts already

Meeting closed 1.30

**Lynne King**

**Secretary**

**Tawa U3A**